



Mission

Provide high-quality primary health care-oriented health sciences research, education and services.

Deploy educational approaches that include evidence-based methods for curriculum development and delivery that are rooted in the community.

Promote interdisciplinary research, education and skills training that recognizes the cross-disciplinary nature of holistic health care provision.

Produce a cadre of health professionals with the transformative leadership capacity to identify, analyse and address the health needs of the individual, the family, the community and the population.

Create an environment that supports innovation and harnesses the power of new technologies to address the health needs of the community.

Vision

To be the benchmark institution providing holistic health sciences education that meets the health needs of the individual, the family, the community and the population.

Motto

'Knowledge for Quality Health Services'



When was SMU established?

SMU was established when the Minister of Higher Education, Science and Technology, Dr Blade Nzimande in terms of section 20 of the Higher Education Act 1997 (Act 101 of 1997) promulgated the Sefako Makgatho Health Sciences University (SMU) in the SA Government Gazette no: 37658 of 16 May 2014. The promulgation followed the announcement made in 2011, by former Minister Nzimande, when he announced his intention to separate Medunsa Campus from University of Limpopo. The former minister's intention was based on the findings and recommendations of the task team that was established and led by Prof Malegapuru Makgoba, former Vice-Chancellor of the University of Kwa-Zulu Natal (UKZN) and Dr Max Price, the former Vice-Chancellor of University of Cape Town (UCT).

SCHOOL OF ORAL HEALTH SCIENCES

Bachelor of Dental Surgery (BDS), Bachelor of Dental Therapy (BDT), Bachelor of Oral Hygiene (BOH).

Bachelor of Dental Surgery (BDS)

Subject	Points
Mathematics	5
Physical Sciences	5
Life Sciences	5
English	5
Additional Subject 1	4
Additional Subject 2	4
Life Orientation	4
Total	32

Duration: 5 Years

Career Opportunity

- Dentists work ranges from the prevention of tooth decay, preparing and filling of cavities to high/low rate/obstetric reconstruction and orthodontic procedure, as well as exciting methods to perfect the appearance of the mouth, teeth and surrounding tissues.
- Dentists can work in private practice, public dental oral health services and academic dentistry.
- Dentists can proceed to become specialist in oral surgery, orthodontics, perio and oral medicine, oral pathology, prosthodontic and community dentistry.

Bachelor of Dental Therapy (BDT)

National Senior Certificate (NSC)

Subject	Points
Mathematics	4
Physical Sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life Orientation	3
Total	26

- An Oral Hygienist is trained to cleaning and polishing teeth, taking x-rays and preventative procedures, including health promotions.
- They can work in private practice, public dental services and academic dentistry.

Bachelor of Speech - Language Pathology and Audiology (B SLP & A)

Candidates need to meet the university entry requirements.

Career Opportunities

According to the Professional Board for Speech, Language and Hearing Professions, the speech-language pathologist is involved with the prevention, identification, assessment and treatment in individuals with the communication disorders. The speech-language therapist will furthermore, be involved in the counselling process of the individual with a communication disorders.

The Speech-Language Therapist will treat clients presenting with the following communication disorders:

- development or acquired speech disorders and motor speech disorders resulting from strokes or functional abnormalities;
- developmental and acquired disorders involved in feeding and swallowing.

STUDENT APPLICATIONS FREQUENTLY ASKED QUESTIONS (FAQ)

How do I apply to study at SMU?

- Download the student application form from: www.smu.ac.za
- Complete the form in full and answer all questions with black ink (pen).
- Make sure the names appearing on your Identity Document (ID), as well as your certificates are the same and in the same sequence.
- All student application forms submitted after closing dates will not be considered.

I am an international student, how do I apply to study at SMU?

- All non-South African citizens and non-permanent residents are required to obtain a study permit prior to registering as students. Application for study permits should be submitted to the South African Home Affairs, Consulate or High Commissioner in your country or residence/origin, and it would be in favour of Sefako Makgatho Health Sciences University (SMU) and to be submitted during registrations.

How do I apply for SMU student residence/accommodation?

- On page 5 of the student application form, there is an option for residential application.
- What documents do I attach on the SMU student application form?

What documents do I attach on the SMU student application form?

- Certified copy of your ID or Birth Certificate.
- Certified copy of final grade 11 results or final National Senior Certificate (NSC) / Matric Certificate (only those who completed matric). NB: Do not submit your mid-year grade 12 results.
- Official academic records from previous university (ies) attended, including SMU (if applicable).

- Certificate of conduct from all universities attended (if applicable).
 - Proof of application fee payment (copy of deposit slip).
- NB: No application forms will be considered without proof of payment.

How much is the SMU student application fee?

- The application fee is R200 only and is non-refundable.

Where and how do I deposit SMU student application fee?

Bank: Standard Bank | Account Number: 071 244 395
Account Name: Sefako Makgatho Health Sciences University
Branch Number: 020 909 | Use your ID number as a Reference
NB: No cash should accompany the application form.

Which methods does SMU use for applying?

- You can apply online application during the application period, alternatively you can download the application form from the SMU website.

When is the closing date(s) for SMU applications?

- Friday, 26 June 2020 is the closing date to apply for the following courses: Bachelor of Medicine and Bachelor of Surgery (MBChB); Bachelor of Diagnostic Radiography (B Rad); Bachelor of Dental Surgery (BDS); Bachelor of Dental Therapy (BDT); Bachelor of Oral Hygiene (BOH); Bachelor of Pharmacy (B Pharm); and Bachelor of Science in Physiotherapy (BSc Physio).

- Friday, 24 July 2020 is the closing date to apply for the following courses: Bachelor of Nursing Sciences and Art (B NSC / B Nur); Bachelor of Speech-Language Pathology and Audiology (B SLP & A); Bachelor of Occupational Therapy (B Occ Ther); Bachelor of

Science in Dietetics (BSc Dietetics); Bachelor of Science (BSc) majoring in Biochemistry, Biology, Chemistry, Computer Science, Mathematics and Applied Mathematics, Physics, Physiology, Psychology, Statistics.

To whom do I address my SMU application form?

- Post to: The Registrar
Sefako Makgatho Health Sciences University (SMU)
P.O. Box 60 Medunsa 0204

- Or hand deliver to: Enrolment Management Office
Sefako Makgatho Health Sciences University
Clinical Pathology Building (Basement)
Account Name: Sefako Makgatho Health Sciences University
Enquiries call: (012) 522 4058 / 4135 / 4137 / 4204 / 4319 / 5886 / 5889 / 5901 / 5982 / 5986
Email: enquiries@smu.ac.za

Can I e-mail / Fax my SMU application form?

- Applications can be submitted by email to apply@smu.ac.za.

How do I know if my SMU application form has been received?

- You will receive an SMS notification with regards to the status of your application.

How will I know about the status of my application?

- All information regarding the status of your application will be communicated to you via SMS and/or phone call.

When can I expect a response from SMU on whether my application has been approved or rejected?

- Pre-selections will be done between September and October 2020, using your grade 11 results (current matriculants) and letters with the outcome will be sent.
- The final selection process will take place during the second week of January 2021. SMS notification and telephone calls will be made to successful applicants.

If I already have a matric certificate, do I wait for January to know my application status?

- Yes

Does SMU have late applications?

- Unfortunately, there are no late applications.

What documents should I bring when I come to register at SMU provided my application is successful?

- Certified copies of the following documents:
 - Identity Document (ID);
 - Proof of Payment;
 - Matric Certificate (only those who completed matric);
 - Official academic transcript – (if applicable) during registration period.

NB: Kindly note that all SMU prospective students must write the National Benchmark Test (NBT) for 2021 admission.

For more information about NBT visit:
www.nbt.ac.za or Email: nbt@uct.ac.za or Call: 021 650 3523.

- Post to: The Registrar
Sefako Makgatho Health Sciences University
P.O. Box 60 Medunsa 0204

- Or hand deliver to: Enrolment Management Office
Sefako Makgatho Health Sciences University
Clinical Pathology Building (Basement)

Office Hours:

Monday – Friday : 07h30 – 16h00

Enquiries call: (012) 522 4058/4135/4137/4204/4319/5886/5889/5901/5982/5986

Email: enquiries@smu.ac.za

SCHOOL OF MEDICINE

Bachelor of Medicine and Bachelor of Surgery (MBChB)

National SC Achievement Level	NSC - Level of Achievement	Admission Points (APS)
7	Outstanding Achievement (80-100%)	7
6	Meritorious Achievement (70-79%)	6
5	Substantial Achievement (60-69%)	5
4	Adequate Achievement (50-59%)	4
3	Moderate Achievement (40-49%)	3
2	Elementary Achievement (30-39%)	2
1	Not achieved (0-29%)	1

Admission points of 35 is required together with programme specific admission requirements. Entry into this programme is very competitive. An admission may be made at a much higher level than these minimum requirements.

Subject	Points
Mathematics	6
Physical sciences	6
Life Sciences	6
English	6
Additional Subject 1	5
Additional Subject 2	4
Life orientation	4
Total	35



Selection Process

- Successful applicants will be admitted into first year level.
- Application forms that do meet the selection criteria will be submitted to the Student Administration.
- The BPharm Selection Committee may screen all candidates who comply with the selection requirements and provide a list for interview.

Registration with South African Pharmacy Council (SAPC):

- A student admitted to the first year of study must register with South Africa Pharmacy Council before 31 March of the relevant year. Registration fee is determined by the South African Pharmacy Council.

Internship

- After qualification, graduates must undertake a one-year period of internship, during which they must satisfactorily complete a pre-registration examination for entry-level pharmacists. They are then required to complete one year in the public sector as a community service pharmacist, before proceeding to full registration as a pharmacist.

- Points are allocated according to the above table for all courses. The points will be summed and divided by the number of courses.
- Candidates with a total of 12 points qualify for selection process. Applicants who meet the minimum academic requirements will be invited to the School of Pharmacy to participate in an interview session.
- Selection is on a competitive basis and student's average should be 60% in the final year.
- The time to complete the degree is also taken into account. A three or four year Health Sciences/BSc completed in the minimum me: two additional credits (+2).
- Honours Degree: one additional credit if achieved in minimum time (+1).
- Master's Degree: one additional credit if achieved in minimum time (+1).
- Applicants with incomplete Health Sciences/BSc degree will be considered only for enrolment into First Year.

Transfers from SMU and/or other universities

- Limited number of applicants with incomplete Health Sciences/BSc degree will be considered only for enrolment into First Year.
- Selection is on a competitive basis and a student's average mark should be 65% and above.
- Each application will be considered by the Selection

Bachelor of Science in Dietetics (BSc Dietetics)

Requirements

Applicants with the national senior certificate should have the following minimum admission point scores (APS):

National Senior Certificate (NSC)

Subject	Points
Mathematics	4
Physical sciences	4
Life Sciences	4
English	4
Additional Subject 1	3
Additional Subject 2	3
Life Orientation	3
Total	25

Applicants who have successfully completed grade 12, senior certificates, with full university exemption prior to 2008 admission requirements are as follows:

Subject	HG	SG	Points
Mathematics	D	C	4
Physical sciences	D	C	4
Life Sciences	D	C	4
English	D	C	4
Additional subjects	E	D	3
Additional subjects	E	D	3

Duration: Minimum - 6 yrs

Maximum - 8 yrs

Career Opportunities

- Can work as medical doctor and specialize in various medical disciplines.

Diploma in Emergency Medical Care

- Life Sciences :4
- Mathematics :4
- Physical Sciences :3
- English :5
- Additional Subject 1 :3
- Additional Subject 2 :3
- Total :22

Duration Minimum: 2 years

- Entry level emergency care worker in EMS.
- Registration with the HPCSA as an Emergency Care Assistant.
- Professional and personal development to Dip EMC.

Higher Certificate in Emergency Medical Care

- Life Sciences :3
- Mathematics :3
- Mathematical Literacy: 6
- English :4
- Additional Subject 1 :3
- Additional Subject 2 :3
- Additional Subject 3 :3
- Total :28

Duration Minimum: 1 year

- Mid-level emergency care worker in EMS.
- Registration with the HPCSA as a Paramedic.
- Professional and personal development to Bachelors degree in EMC.

Bachelor of Diagnostic Radiography (BRAD)

Requirements

National Senior Certificate (NSC) for degree purposes with (Mathematics, Physical Science, Life Science and English) all at a minimum score of 4.

- Candidates must also meet the University admission criteria.

- Candidates are also required to spend time in the X-Ray Department for 40hrs to familiarize themselves with the Profession.

National SC Achievement Level	NSC-Level of Achievement	Admission Points (APS)
7	Outstanding Achievement (80-100%)	7
6	Meritorious Achievement (70-79%)	6
5	Substantial Achievement (60-69%)	5
4	Adequate Achievement (50-59%)	4
3	Moderate Achievement (40-49%)	3
2	Elementary Achievement (30-39%)	2
1	Not achieved (0-29%)	1



SCHOOL OF HEALTH CARE SCIENCES

Bachelor's degree in Nursing and Midwifery (NBM)

Duration: 4 years

Requirements

Matriculation exemption certificate with the minimum of symbol E (HG) or Standard grade C (SG)

- Mathematics
- Physical Science
- Biology

National Senior Certificate (NSC)

Subject	Points
Mathematics	4
Physical Science	4
Life Sciences	4
English	4
Three (3) additional subjects rated 3 or 4 each to make a total of not less than 9	9
Total	25

Career Opportunities

Nurses have a professional role of patient care which includes specialties such as: General Nursing Science, Community Nursing Science, Psychiatric Nursing Science and Midwifery. Further career opportunities include Nursing Education, Health Service Management and Research.

Post Graduate Diplomas in Clinical and Non-Clinical Programmes such as: Midwifery and neonatal Nursing science (Clinical), Occupational Health Nursing/Primary Care Nursing, Nursing Management and Nursing Education.

SCHOOL OF SCIENCE AND TECHNOLOGY

Bachelor of Science (BSc)

Admission to BSc Year Level 1

Subject	M	PS	LS	E	1 Other	1 Other
Least score	5	4	4	4	4	4

For BSC (extended degree programme) EDP.

Duration: Three years BSC and four years BCC (BCC)

Subject	M	PS	LS	E	1 Other	1 Other
Least score	4	4	4	4	4	4

Chemistry

The study of the composition, structure and properties of matter and the changes it undergoes. The chemical industry in South Africa is relatively large, absorbing large numbers of graduates into academic institution and as pharmaceutical, mining manufacturing, government and private laboratories.

Biochemistry

Teaching, research, quality control, sales production, research, and development, agricultural / crop development, pharmaceuticals, water treatment, food industries, bio-safety and the environment as well as industries transformation raw material using chemical and biochemical technology.

Mathematics & Applied Mathematics

Teaching, research engineering, information and communications technology, computer programming, system analysis & operational functioning.

Minimum admission point of 4 in each of the following subjects is required:

- Mathematics
- Physical Sciences
- Life Sciences
- English
- (Total minimum admission point score = 16
- Remaining subjects
 - Life Orientation 3 and
 - Others 6

Duration Minimum: 3 years

Maximum: 5 years

Clinical training is done at accredited Hospitals in Gauteng, Limpopo and North West Provinces.

Career advancement

- Ultrasonography
- Mammography
- Radiography
- Nuclear Medicine
- Honours (Specializing in Computed Tomography, MRI etc)
- Masters
- PhD

Career Opportunity

- Public hospitals
- Private hospitals
- Mining industry
- Radiography education
- Self-employment
- Corporate (Marketing App Specialist)

Bachelor of Science in Physiotherapy (BSc Physio)

Requirements

Matric/ National Senior Certificate

Subject	Points
Mathematics	4
Physical Science	4
Life Sciences	4
English	4
Additional Subject 1	4
Additional Subject 2	4
Life Orientation	4
Total	28

Minimum Duration: 4 years

Career Opportunities

- Physiotherapy is an essential health service within the health care profession and is applicable to all aspects of health care.
- Physiotherapists assess, treat and prevent human movement disorders, pain and dysfunction in order to optimize normal function at home, at work and in communities for adults and children.
- Physiotherapists also play a pivotal role in community, industry, and school related health promotion for clients of all age groups.
- Various hands-on treatment methods (such as mobilization, manipulation and massage), physical and mechanical modalities and specifically designed exercise programmes are used in the assessment and treatment of patients.
- Numerous local and international employment opportunities

Statistics

Teaching, research, industry, consulting for financial institutions, census office and market research organizations. Statistics attract, relatively high salaries. There are also possibilities of launching private consulting private consulting agencies.

Computer Science

This is a fast-growing industry with highly competitive remuneration. Opportunities exists for:

- programmer and system analysts,
- operation managers,
- system designers,
- project managers,
- database managers,
- network specialists.

Physiology

Academic opportunities exist in medical facilities for lecturing and research. Physiologists are also in demand in pharmaceutical companies, biotechnology and various medical disciplines.

Psychology

Has application to careers in a broad spectrum of setting ranging from: schools, clinics, churches, community service organisations, hospitals/rehabilitation centres, universities, education departments, the HSRC, SANDF, Department of Labour, commerce, industry and private practice.

Physics

Career opportunities include teaching, research, medical physics, nuclear physics, physical engineering and industry. Some of the fields includes: acoustics, astronomy, astrophysics, geophysics, vacuum science, thin film technology, environment, material sciences, technicians, software designs.

Biology

Nature conservation bodies; (natural, provincial and private); education (primary to tertiary); government departments (agriculture, forestry, sea fisheries, water affairs and environmental affairs), medical and veterinary laboratories, private sector (industry, environmental impact assessments; pharmaceutical companies).

FINANCIAL AID OFFICE

Financial Aid Office (FAO) strives to render excellent, efficient, professional and a friendly service to students. FAO offers students an opportunity to access tertiary education, though not all students qualify for financial aid assistance as it is granted on the basis of certain financial and academic criteria. Students who are needy and have academic potential are urged to collect application forms and apply for financial aid at the FAO.

Services provided at the FAO include:

- Merit Bursaries**
As a first year student, you qualify to receive a merit bursary. If you are studying towards your first degree, after the first time after passing grade 12, an average mark of 70% or higher in your grade 12 final examination is required to qualify for the bursary.

The 70% average is calculated as follows:

- the old curriculum, matriculation certificate, add the percentages of six best (6) of the final exam results and divide by six (6).
- on the new curriculum, senior certificate, add the percentage of all subjects (excluding Life Orientation) and divide by the number of those subjects.

Bursaries/ Scholarships

Students are urged to apply for external bursaries at different companies, government departments and municipalities. Addresses are available at FAO.

National Student Financial Aid Scheme (NSFAS) All supporting documents should accompany the application form upon return. The NSFAS means test will be applied to determine eligibility.

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Student related Activities/Committees

We also provide assistance on which society to join, what the society membership fees are payable and other general information, which can be obtained from the office of the student life and governance.

Our caring and supportive staff will guide students to the relevant office bearing in order to assist with society/SRC or any other related student matter. Students can choose from a variety of political, social and religious structures on campus and join.

A. Political Structures

- African National Congress Youth League (ANCYL)
- Azania Student Congress (AZASCO)
- Democratic alliance Student Organisation (DASO)
- Economic Freedom Fighters Student Command (EFFSC)
- Independent Associates (IA)
- Progressive African Socialist Student Organisation (PASSO)
- Pan African Student Movement of Azania (PASMA)
- South African Students Congress (SASCO)
- Student Christian Fellowship (SCF)
- Young Communist League of South Africa (YCLSA)

B. Social clubs

- Debate society | DJ Society | Poetry club

C. Religious desk

- SMU religious desk, which is an umbrella body of all churches at university.

CENTRE FOR UNIVERSITY TEACHING & LEARNING (CUTL)

Mission

- To lead the design, development, implementation and evaluation of student and staff development initiatives.
- To provide an evidence based health sciences education consultancy service.

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STUDENT RESIDENCES

Services rendered

- Proof of residence for students
- Washing machines and tumble dryers
- Kitchen and stove
- Cleaning services
- Issuing of tissues every month
- Maintenance (renovations, replacement of damage goods etc.) in partner with technical services.
- TV rooms for entertainment
- Each residence has a security officer for safety
- Attend to students problems

NB: Each residence is allocated a dedicated security officer.

Student-related Activities

- SMU i belong
- Residence Orientation
- Ubuntu games
- Bon Fire
- Green Campus
- SMU conversation
- Ongoing orientation

Committees

- House committee

Student consultation hours

Monday – Friday : 08h00 – 15h30

Contact details

Ms Lindi Rampa
Tel: 012 521 3142 | E-mail: lindi.rampa@smu.ac.za
Mr Lethabo Kudumane
Tel: 012 521 3142 | E-mail: lethabo.kudumane@smu.ac.za

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Supporting documentation required for application

- certified copy of Identity Document (ID) document passport of student/mother/father/ guardian/wife/husband.
- original/certified copy of pay slips/pension slip for both parents/guardian/spouse (these should not be older than three [3] months).
- in case of deceased parents, attach certified death certificates.
- if parents are divorced, attach a copy of the decree of divorce.
- if parents/guardian/spouse are self-employed, attach a copy of the latest financial statement.
- if parents are unemployed, attach sworn affidavits accompanied by a report from a social worker, religious leader/traditional leader or council.
- proof of family income must be provided in all affidavits.
- if parents are married, attach a marriage certificate.
- if parents are separated, attach pay slips of both and an official letter from the social worker/ religious leader confirming the separation.
- Certified copy of previous degree/diploma/ certificate.
- if you are currently doing in-service training, attach pay-slip or provide the University with proof from your employer stating whether your study leave is paid or unpaid.
- ID copies/birth certificates/letters from school of other family members.
- Academic Computing
- Proof of registration for siblings at other tertiary institutions.

For enquiries, NSFAS brochures and more information on the above visit the Financial Aid Office or NSFAS website: www.nsfas.org.za.

Fundi

Fundi provides finance for study and registration fees and settling of outstanding balances among others. Allowances such as books and meals are offered through the EduXtras card.

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- To provide services related to peer and student evaluation of teaching, learning and assessment.
- To initiate, review and evaluate curriculum development and transformation initiatives.
- To initiate, guide, implement and review learning technologies.
- To provide health sciences illustration and audio-visual services.
- To design, develop, implement and evaluate relevant student academic support services.
- To contribute to educational scholarship and research.

Services rendered

Student Academic Development

- Coordinate the Student Mentorship Programme
- Tutor training
- Develop and support students on study skills
- Coordinate National Benchmarking Test (NBT)
- Coordinate and facilitate Supplemental Instruction (SI)
- Coordinate and facilitate Writing Centre (WC)
- Community outreach: Motivational Talks in High Schools

Staff Development

- To provide professional development on matters related to the enhancement of teaching and learning.
- To support evaluation of teaching.
- To encourage and support academics in the use of technology in their teaching.
- To foster the scholarship of teaching and learning and promote a culture of reflective practice.
- Lecturer training on reviewing and mapping curricula.

E-LEARNING UNIT

Services Rendered

- Operation of the university's state-of-the-art eLearning Centre conducive for student collaborations and learning.
- Provide training to students and academic staff on the use of Ithute,

SPORTS AND RECREATION

Student-related activities/Committees

- There are 17 active sporting codes on campus, namely: Aerobics, Athletics, Badminton, Basketball, Bodybuilding, Chess, Cricket, Dance Sport, Karate, Netball, Pool, Rugby, Swimming, Table Tennis, Tennis and Volleyball. As a new student at the university, you are encouraged to join one or more of our sport and recreational clubs for you to enjoy your stay at the university.

a. University Sport South Africa (USSA)

Our clubs participate in the University Sport South Africa (USSA) winter tournaments and summer tournaments annually. The winter tournaments sport codes are: Badminton, Basketball, Dance Sport, Netball, Rugby and Volleyball which are held on the first week of the winter recess. The summer tournaments sport codes are: Aerobics, Bodybuilding, Chess, Cricket, Athletics, Karate, Pool, Soccer, Swimming, Table Tennis, and Tennis. The summer tournaments are held on the first week of the summer holidays. Participation in the national USSA tournaments offers one an opportunity to participate internationally.

b. Sporting codes committee

The sporting codes have their own committees operating under the banner of the All Sport Council, which is the subcommittee of the SRC.

c. Community leagues

Clubs also play in the community leagues around Gauteng. All clubs have their own internal and external fixtures played on

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INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)

Services rendered

- Network Support (E-Learning online learning)
- Internet Support (Management solution-blackboard.)
- ICT Security Support (Basic Computer Literacy Training)
- Service Support (Business Systems Support)
- Academic Computing

ICT department has a total of 20 computer labs that are available for use by all students for different functions as per access schedules for the labs. The labs are supervised by student assistants employed in the department. These computer labs listed herein are manned by ICT department and are located as follows:

General purpose computer Labs and operating hours

- Study Hall, Basic Medical Science Building : 24/7 (BMS)

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- the university's learning management system.
- Provide training on submission of students' assignments and research protocols through Turnitin for purposes of academic integrity.
- Promote the use of Mobile Learning to increase student access and flexibility.
- Plan and facilitate 'First Year Experience' program for new students during orientation week.
- Create new accounts for students and academic staff on Ithute and Turnitin.
- Offer assistance to students encountering challenges with their login credentials.
- Host online assessments conducted via Ithute in various computer labs across the campus. Student-related Activities / Committees.
- We offer part-time work opportunities to at least six qualifying students to assist with the support and operational duties of the e-Learning Centre.
- We offer part-time work opportunities to at least six qualifying students to assist with the support and operational duties of the e-Learning Centre.

Student-related Activities/ Committees

- We offer part-time work opportunities to at least six qualifying students to assist with the support and operational duties of the e-Learning Centre.
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MEDICAL ILLUSTRATION AND AUDIO-VISUAL SERVICES (MIAAVS)

- Services rendered**
 - Medical Illustration, Art and Design
 - Clinical and General Photography
 - Scientific Photography – A broad spectrum of scientific photography is available, including microscopic, macro, gel and research photography. In addition, we are equipped for scientific documentation in-house or on location.
 - Medical Television/Media – Training videos, Recordings of various

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different weekdays and weekends at various venues in and around Gauteng province.

Facilities

General Gym

All students are followed to utilise the gymnasium free of charge. One simply produces one's current student card at reception.

Indoor Facilities

General Gym, Karate Hall, Squash Court x 6, Bodybuilding Gymnasium, Dance Hall, Table Tennis Hall, Basketball Court x 2, Volleyball Court x 2 and Badminton Court x 6.

Outdoor Facilities

Football Stadium, Football field x, Rugby Field, Tennis Court x 4, Netball Court x 2, Basketball Court and Swimming pool.

Physical address

Sports Complex

University working hours:

Monday – Friday : 07h30 – 16h00

Contact details:

Mr JK Semono
Tel: 012 521 3858 | E-mail: jeff.semono@smu.ac.za

c. Community leagues

Clubs also play in the community leagues around Gauteng. All clubs have their own internal and external fixtures played on

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- BMS 301 : 07h30 – 18h00
- Residence 28 : 24/7
- Glass Cabinet, Dental Building : 07h30 – 18h00
- Library Main Hall : 07h30 – 24h00
- Library Postgraduate : 07h30 – 24h00
- Library E-Room : 07h30 – 18h00
- CBE, Natural Science Building (NSB) : 07h30 – 24h00
- Electronic (E) Learning Centre, NSB : Open as per schedule
- Computer Science, NSB : Open as per schedule
- English Department, NSB : Open as per schedule
- Statistics Lab Schedule : Open as per schedule
- Classroom-2, Dental Building : Opens as per schedule
- NSPH, Pink Building : Opens as per schedule
- Physiology lab, BMS 308 : 07h30 – 24h00 Ground Floor
- Clinical Pathology-CPB : Open as per
- Pharmacy, BMS schedule : Open as per

You are welcome to use any of the available labs of your choice, with the exception of the specialised labs. We have student assistants to help you in these labs, should there be a need. Please feel free to approach them at any time. The student assistants in all computer labs are identifiable (by tags written student assistant).

General rules for all computer labs

- Neither food nor drinks are to be brought into the lab.
- Students shall not make noise or cause disturbances, use cellular phones, hold meetings or demonstrations inside the lab, or behave in such a manner that would interfere with or impact negatively on study and research activities of other lab students.
- Students are responsible for their email accounts and passwords which must be kept secret, secure and they are responsible for any action that takes place from a computer logged in with their account.
- Students must log out prior to leaving the computer lab.

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- medical conditions
- Audio-Visual and Technical Services
- Academic and Administrative Support

Student-related activities

- MIAAVS assist students with events on a regular basis by providing Public Address (PA) systems as well as technical assistance whenever possible and as needed. These events are normally arranged through the Student Affairs/Governance and SRC offices.
- All printing and event requests from recognized student structures and church groups must be accompanied by a letter from the Student Governance office and this is usually issued by Mr Albert Masetla.
- The department also assist students with study material by offering a color printing/copying and lamination service at a nominal fee – printing is only done in A4 and A3 sizes. All black and white (monochrome) printing should be done in the library. Please enquire at the department for the correct price list – payment is per page per side. All payments must be made at the cashier on the 5th floor in the Clinical Pathology building and NO cash will be handled by the MIAAVS staff.
- Very important: no cash may be handled by MIAAVS staff.**

After hours bookings of venues

- All after hours bookings of venues are handled by the department and student structures can book venues by submitting written requests to the Manager's office for approval. Venues are booked on a first come first served basis and availability.
- Long term booking requests must be submitted to MIAAVS early in the year to prevent disappointment.
- ALL SMU Official Events will get preference** when it comes to allocating venues and structures may have to be moved to alternate venues to accommodate an official university event.
- Please complete the booking form at MIAAVS and read through the rules at the back carefully. If a student group or structure is found to be guilty of not following the rules they may be fined or alternatively banned from their venue and any other venue for a set period of time – this will depend on the transgression.

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Services Rendered

- Admission
- Application
- Registration
- Proof of registration

Contact details

Ms. JM Maseko (HOD)
Tel: 012 521 4979 | E-mail: monica.maseko@smu.ac.za
Ms. SM Mogale-Kabini (Postgraduate)
Tel: 0215 521 5886 | E-mail: sarah.mogale@smu.ac.za
Mr. AS Mabuse (Undergraduates)
Tel: 012 521 4204 | E-mail: Alfred.mabusa@smu.ac.za
Ms. AT Mkhize (Undergraduates)
Tel: 012 521 4135 | E-mail: angel.mkhize@smu.ac.za

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- Students shall not give other people access to their accounts.
- No student may make use of an unauthorised account other than what has been issued to them personally by the University.

- Student accounts are not transferable
- Student password must be alpha numeric and be changed regularly for security purposes.
- No student is allowed to send a broadcast message(s) in the university community.
- Tampering with the computer lab facilities is not permitted.
- A student may not tamper with computer lab hardware, Complementary Metal-Oxide-Semiconductor (CMOS) settings, software settings, the network, University data, and the list is endless.
- A student may not attempt to open computers, access their components, or remove any part of a computer from the lab, including keyboard and/or mouse.
- Use of the computer facilities by a student for financial gain, whether directly or indirectly is prohibited.
- Should a student contravene the above mentioned rules, the Student Assistants or his/her nominee must report immediately to supervisor responsible for all student assistants. Upon reporting the university student disciplinary process shall be followed.
- A student may appeal in writing against the decision of university through available channels in university policy.

ICT department wishes all first entering students a fruitful and beneficial academic year ahead of their studies.

Additional information

As ICT department, we will make your study life easier by providing necessary tools and platforms during your study period @ SMU. We do this by providing you access to computer laboratories, wifi, student email and various software used at no additional cost to students.

ICT department employs undergraduate/postgraduate student in final years as general student assistants and student technical assistant

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ALUMNI RELATIONS OFFICE

The main objective of the Alumni Relations Office is to establish and maintain lifelong relationships between the University and its graduates. The Alumni Relations office strives to broaden and strengthen constant communication with graduates via the establishment of Alumni Database. The office affords Alumni Association Members to network and re-connect with each other through Alumni chapters and events such as the Golf Day, Class Reunions, etc. The office also plays a fundamental role in supporting students from previously disadvantaged backgrounds through donations and sponsorship. SMU Alumni objectives are to create database of alumni to support academic and research enterprise. To establish support for third-stream income through alumni's influence and to impart knowledge, make schools and academic departments aware of the value of engaging with alumni, community and private organizations.

Services Rendered

- Circulate communications through the University communication portals, such as website, student newspaper, social media and radio station.
- Planning, organizing and implementing Alumni events, according to their own programme, including purely social gatherings.
- Have presence at Open Days, Orientation weeks and other university events that involve students.
- The organization of institutional alumni events such as reunions.
- Audit and Update database.
- Conducts Alumni surveys.
- Distribution of University Alumni Magazine.
- Organising exco meetings and Alumni Annual general meetings (AGM);
- The implementation of an alumni giving campaign, including online giving facilities.
- Establishment of regional chapters and sectors.
- Mobilising alumni to appoint or elect their representative who will serve in SMU council,
- Community Development, and
- Regular communication with Alumni and Convocation by means of the electronic newsletter, emails, sms, social media.

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- Student-Related Activities/Committees**
 - A. Student related activities:**
 - Orientation, Africa day, International day and Excursion for International Students
 - B. Committees**
 - Sefako Makgatho Health Sciences University International Student Organisation (SMUISO)
 - Lesbian, gay, bisexual, transgender and intersex (LGBTI)
 - All other structures e.g. churches registered with the SRC are also recognized by this office.

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ASSESSMENT AND CERTIFICATION OFFICE

Service rendered

- Duplication of examination question papers.
- Delivery of examination papers and stationery to and from examination venues.
- Data processing of examination codes and annual results on ITS system.
- Printing of progress reports and academic records.
- Handling students queries during student knowledge.
- Publication of student results on notice boards and by post.
- Preparation of completed question papers for library and binding.
- Handling of deferred examination.
- Heading all functions regarding graduation ceremony: Control of academic records, Responsible for degrees and diploma certificates, letter to graduandi, cards for seating arrangements and graduation ceremony and issuing of certificates at graduation ceremony
- Drawing up of examination time tables, handling of thesis and dissertations and publication of results.
- Implementation of decisions taken at examination committees
- Filing of correspondence, marks, papers and all other administration documents

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(STAS) to support students in the use of computer labs and support student personal with computers to enhance their studying and utilising the university resources appropriated to student domain.

1. Wifi Access @ Residences of SMU

Students should ensure that their personal computers always have updated antivirus software running before using university ICT network infrastructure. All computers in the labs are configured to run the latest virus scanners on a daily basis.

5. Online Learning Management System (Blackboard) @ SMU

Blackboard is a teaching and learning management system providing: online courses, assessments, group discussions, do test, assignments, quizzes and allow interaction between lecturers and students and students amongst themselves. Such solutions include mainly, access to online course content via web-based or mobile access. Below are the steps on how students can access Blackboard:

Step 1: type the URL: <http://ithute.smu.ac.za>

Step 2: type username

Step 3: type password (Default password change me)

Library and Information Services

The Library and information service advances academic success and supports research as well as community engagement by providing access to quality health sciences information resources and services, technology, learning spaces and staff expertise.

Services rendered

- Information Literacy: Provides training on how to use the library resources effectively.
- Reserve Collection: high demand material for short loans.
- Open Collection: Items available for borrowing.

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ADVOCACY AND DIVERSITY

Services Rendered

- Provide information about SMU and about studying in South Africa to prospective and current international students.
- Advise and assist students with the application of study visas, and renewals of existing study visas.
- Provide information about South African approved medical aid service providers.
- Participate on the general orientation of new students in the university.
- Plan and facilitate the orientation of new students in the university.
- Initiate and assist in the organization of cultural celebrations of international students and related functions.
- Develop international students' handbook, which has information and services available to students.
- Provide information to foreign embassies and consulates.
- Serve as a liaison within the university community and beyond on behalf of international students.
- Serve as a liaison between the students and Home Affairs.
- Advise on and facilitate social interactions amongst the international students.
- To support students with disabilities.
- To advocate for minority groups in various areas such as:
 - Religion formation, Sexual orientation and Culture diversity

Student-Related Activities/Committees

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REGISTRAR'S OFFICE

Services rendered

- Compliance officer of the University.
- Electoral officer of the University.
- Secretary to Council and Senate, the committees of the council and the senate, and the institutional forum.
- Provides administrative support to governance structures of the University.
- Compliance with the Higher Education Act and various university academic policies, principles, rules and regulation in the administration of student applications, admissions, registrations, examinations, graduations and student records.

Physical address

Clinical Pathology Building | 5th Floor, Office 5517

Contact details

Dr. J.M Mabebele
Registrar
Tel: 012 521 3358 | E-mail: jeffrey.mabebele@smu.ac.za
Ms. Vuyiswa Onica Mokgoko
Secretary
Tel: 012 521 3357 | E-mail: vuyiswa.mokgoko@smu.ac.za

The Office of the Deputy Registrar: Academic Administration

Services rendered

- Compliance with the Higher Education Act and various university academic policies, principles, rules and regulation in the administration of student applications, admissions, registrations, examinations, graduations and student records.

Staff member

Ms. Kanyisa Magwentshu
Deputy Registrar: Academic Administration
Email: Tel: 012 5214322 | E-mail: kanyisa.magwentshu@smu.ac.za

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the Student Technology Program (STP) to purchase computers and tablets at reduced prices inclusive of software at no extra cost. For more information, contact student technical assistants office.

4. Anti-viruses Requirements @SMU

Students should ensure that their personal computers always have updated antivirus software running before using university ICT network infrastructure. All computers in the labs are configured to run the latest virus scanners on a daily basis.

5. Online Learning Management System (Blackboard) @ SMU

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- Reserve Collection: high demand material for short loans.
- Open Collection: Items available for borrowing.

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CAMPUS HEALTH AND WELLNESS CENTRE

Services rendered:

- Minor ailments treatment
- HIV counselling, testing and management
- Hepatitis B Vaccination
- First Aid and Health promotion through peer education programme (Crayon Society)
- Peer education training and mentoring
- Carriage testing for Sexually Transmitted Infections (STIs) Awareness dialogues (One nightstand), Women's Health (You such a doll, Men's Health (Brothers for life), Candle Light, World Aids Day, and many more.

Additional Information

- All services are free of charge.
- Health promotion and social media: crayon Society Medunsa, Crayon_Society,crayonsociety_sefako.