



Province of the
EASTERN CAPE
EDUCATION

**NATIONAL
SENIOR CERTIFICATE**

GRADE 12

SEPTEMBER 2020

**ENGLISH FIRST ADDITIONAL LANGUAGE P3
MARKING GUIDELINE**

MARKS: 100

This marking guideline consists of 12 pages.

INSTRUCTIONS AND INFORMATION

This marking guideline must be used in conjunction with the attached English FAL assessment rubrics for SECTIONS A, B and C.

NOTE: All pieces of writing should be read at least **TWICE** during assessment, once for content and once for language respectively. Errors have to be indicated in your second reading.

SECTION A: ESSAY

QUESTION 1

INSTRUCTIONS TO MARKERS:

- Candidates are required to write on **ONE** topic only.
- The ideas listed below the topics are only **some ways** in which the topics can be interpreted.
- Full credit must be given for the candidates' own interpretation.
- Marking must be objective. Give credit for relevant ideas.
- Use the 50-mark grid to mark the essays. The texts produced by candidates must be assessed according to the following criteria as set out in the assessment rubric:
 - Content and planning (30 marks)
 - Language, style and editing (15 marks)
 - Structure (5 marks)

NOTE:

- Adhere to the length of 250–300 words as prescribed in the CAPS document. However, should the maximum word count be reached mid-sentence, read to the end of that sentence.
- No additional penalties may be imposed as the rubric itself imposes penalties.

1.1 My pleasant/frightening experience

Narrative/Reflective/Descriptive

- If narrative, the essay must have a strong storyline and an interesting ending.
- If reflective, the essay should convey emotional reactions and feelings the candidate experienced.
- If descriptive, the writer should create a picture in words using as many senses as possible to make the description clear.

NOTE: A candidate may write an essay which contains elements of more than one type of essay/any other essay type.

[50]

1.2 **And now this ...**

Descriptive/Narrative/Reflective

- If descriptive, the candidate should create a picture in words using as many senses as possible to make the description clear.
- If narrative, the essay must have a strong storyline and an interesting ending.
- If reflective, the essay should convey emotional reactions and feelings the candidate experienced.

NOTE: A candidate may write an essay which contains elements of more than one type of essay/any other essay type.

[50]

1.3 **Changing your mindset**

Reflective/Descriptive/Narrative

- If reflective, the essay should convey the emotional reactions and feelings the candidate experienced.
- If descriptive, the writer should create a picture in words using as many senses as possible to make the description clear.
- If narrative, the essay must have a strong storyline and an interesting ending.

NOTE: A candidate may write an essay which contains elements of more than one type of essay/any other essay type.

[50]

1.4 **Choices**

Reflective/Descriptive/Argumentative/Narrative

- If reflective, the essay should convey the emotional reactions and feelings the candidate experienced.
- If descriptive, the candidate should create a picture in words using as many senses as possible to make the description clear.
- If argumentative, the essay must reflect a specific argument or viewpoint for or against the topic. The candidate should give a range of arguments to support his/her view. The conclusion should be a strong, clear and convincing statement of the writer's opinion.
- If narrative, the essay must have a strong storyline and an interesting ending.

NOTE: A candidate may write an essay which contains elements of more than one type of essay/any other essay type.

[50]

1.5 'I have decided to stick with love. Hate is too great a burden to bear.'
– Martin Luther King Jnr.

Discursive/Argumentative/Descriptive/Reflective/Narrative

- If discursive, the arguments for and against must be well-balanced and clearly analysed in the essay. The candidate may come to a particular conclusion at the end of the essay, which may include recommendations.
- If argumentative, the essay must reflect a specific argument or viewpoint for or against the topic. The candidate should give a range of arguments to support his/her view. The conclusion should be a strong, clear and convincing statement of the writer's opinion.
- If descriptive, the candidate should create a picture in words using as many senses as possible to make the description clear.
- If reflective, the essay should convey the emotional reactions and feelings the candidate experienced.
- If narrative, the essay must have a strong storyline and an interesting ending.

NOTE: A candidate may write an essay which contains elements of more than one type of essay/any other essay type.

[50]

1.6 Toxic (poisonous) friendship

Reflective/Narrative/Descriptive

- If reflective, the essay should convey the emotional reactions and feelings the candidate experienced.
- If narrative, the essay must have a strong storyline and an interesting ending.
- If descriptive, the candidate should create a picture in words using as many senses as possible to make the description clear.

NOTE: A candidate may write an essay which contains elements of more than one type of essay/any other essay type.

[50]

1.7 Interpretation of pictures

The candidate:

- must give the essay a suitable title
- may interpret the pictures in any way, relevant to the picture.
- may choose to write any type of essay, relevant to the picture.
- must link the interpretation to the picture.
- may write in any appropriate tense.

1.7.1 Picture: Railway track and discarded shoes

Narrative/Descriptive/Reflective/Argumentative/Discursive

- Literal interpretations: journey by rail, rail destination(s), abandoned shoes, giving up, abandonment, etc.
- Figurative interpretations: your life's journey, destiny, dreams, the future, loneliness, depression, etc.

[50]

1.7.2 Picture: Person with empty pocket and single coin in his/her hand

Narrative/Descriptive/Reflective/Argumentative/Discursive

- Literal interpretation: broke, unemployment, nothing to give, bankrupt, lean economic times, poverty, living below the breadline etc.
- Figurative interpretation: underpayment, economic opportunities, investment, poor economic conditions, savings, miserliness, entrepreneurship etc.

[50]

TOTAL SECTION A: 50

SECTION B: LONGER TRANSACTIONAL TEXT**QUESTION 2****INSTRUCTIONS TO MARKERS**

- Candidates are required to answer ONE question.
- Marking must be objective. Give credit for relevant ideas.
- Use the 30-mark assessment rubric to mark the responses in this section. The texts produced by candidates must be assessed according to the following criteria as set out in the assessment rubric:
 - Content, planning and format (18 marks)
 - Language, style and editing (12 marks)

NOTE:

- Adhere to the length of 120–150 words as prescribed in the CAPS document. However, should the maximum word count be reached mid-sentence, read to the end of that sentence.
- No additional penalties may be imposed as the rubric itself imposes penalties.

2.1 FRIENDLY LETTER

Comfort and assurance to friend

- The following aspects of format **must be** included:
 - Address of sender
 - Date
 - Greeting/Salutation
 - Suitable ending
- The tone and register of the letter should be friendly and informal.
- Comforting a friend and giving assurance about change of situation. **[30]**

2.2 OBITUARY

Obituary of an activist

- The tone must be formal
- The following aspects of format must be included:
 - Full name of the deceased
 - Date of birth
 - Date of death
 - Birthplace
 - Where the person was living at the time of death
 - Key survivors (e.g. parents, siblings) and their names
- The following information may be included:
 - Date, time and place of funeral
 - Biographical information
 - Cause of death
 - The obituary must pay tribute to the deceased.
- Mention must also be made of his/her contribution to the development of the community. **[30]**

2.3 INTERVIEW

An interview between a candidate and the director of a company

- A brief context must be provided at the beginning of the interview.
- A dialogue format must be used.
- The dialogue must be between a candidate and director of a company.
- The tone must be formal.
- The questions must be probing and to the point.
- The names/title/designation of the speakers should be followed by colons.
- A new line should be used to indicate each new speaker.

[30]**2.4 NEWSPAPER ARTICLE**

How teenagers can prevent teen-suicide and seek help

- The article must have a suitable heading.
- Paragraphs must be well developed and not too long.
- The style should be personal, addressing the reader.
- The language must be formal.
- The article should be stimulating to the reader.

[30]**TOTAL SECTION B: 30**

SECTION C: SHORTER TRANSACTIONAL TEXT**QUESTION 3****INSTRUCTIONS TO MARKERS:**

- Candidates are required to answer ONE question.
- Marking must be objective. Give credit for relevant ideas.
- Use the 20-mark assessment rubric to mark the responses in this section. The texts produced by candidates must be assessed according to the following criteria as set out in the assessment rubric:
 - Content, planning and format (12 marks)
 - Language, style and editing (8 marks)

NOTE:

- Adhere to the length of 80–100 words as prescribed in the CAPS document. However, should the maximum word count be reached mid-sentence, read to the end of that sentence.
- No additional penalties may be imposed as the rubric itself imposes penalties.

3.1 INVITATION CARD

Surprise function for retiring educator

- The following aspects of format must be included:
 - Date
 - Venue
 - Time
 - RSVP details
- The type of function should be clear.
- The name of the retiring educator must be included.
- Language must be appropriate to the context.
- Full sentences are not necessary.

NOTE: No marks are awarded for drawings and illustrations.

[20]

3.2 DIARY ENTRIES

Feelings **BEFORE** and **AFTER** undergoing medical tests

- There must be TWO diary entries with two different times / dates.
- The entries must express the candidates' feelings before and after having undergone medical tests.
- The diary entries must be written in the first person.
- The language should be simple and informal.
- The tone must reflect suitable emotions.

[20]

3.3 INSTRUCTIONS

Instructions to a domestic worker

- Instructions may either be in point or paragraph form.
- Complete sentences are not necessary.
- May be written in the imperative.
- Language should be instructional.

[20]

TOTAL SECTION C: 20
GRAND TOTAL: 100

SECTION A: RUBRIC FOR ASSESSING ESSAY – FIRST ADDITIONAL LANGUAGE [50 MARKS]

○ Always use the rubric when marking the creative essay (Paper 3, SECTION A).

○ The marks from 0–50 have been divided into 5 major level descriptors.

○ In the Content, Language and Style criteria, each of the five level descriptors is divided into an upper and a lower level sub-category with the applicable mark range and descriptors.

○ Structure is not affected by the upper level and lower level division.

Criteria		Exceptional	Skilful	Moderate	Elementary	Inadequate
CONTENT AND PLANNING (Response and ideas) Organisation of ideas for planning Awareness of purpose, audience and context 30 MARKS	Upper level	28–30 - Outstanding/Striking response beyond normal expectations - Intelligent, thought-provoking and mature ideas - Exceptionally well organised and coherent (connected), including introduction, body and conclusion/ending	22–24 - Very well-crafted response - Fully relevant and interesting ideas with evidence of maturity - Very well organised and coherent (connected), including introduction, body and conclusion/ending	16–18 - Satisfactory response - Ideas are reasonably coherent and convincing - Reasonably organised and coherent, including introduction, body and conclusion/ending	10–12 - Inconsistently coherent response - Unclear ideas and unoriginal - Little evidence of organisation and coherence	4–6 - Totally irrelevant response - Confused and unfocused ideas - Vague and repetitive - Unorganised and incoherent
		25–27 - Excellent response but lacks the exceptionally striking qualities of the outstanding essay - Mature and intelligent ideas - Skilfully organised and coherent (connected), including introduction, body and conclusion/ending	19–21 - Well-crafted response - Relevant and interesting ideas - Well organised and coherent (connected), including introduction, body and conclusion	13–15 - Satisfactory response but some lapses in clarity - Ideas are fairly coherent and convincing - Some degree of organisation and coherence, including introduction, body and conclusion	7–9 - Largely irrelevant response - Ideas tend to be disconnected and confusing - Hardly any evidence of organisation and coherence	0–3 - No attempt to respond to the topic - Completely irrelevant and inappropriate - Unfocused and muddled
	Lower level	14–15 - Tone, register, style, vocabulary highly appropriate to purpose, audience and context - Language confident, exceptionally impressive - Compelling and rhetorically effective in tone - Virtually error-free in grammar and spelling - Highly skilfully crafted	11–12 - Tone, register, style and vocabulary very appropriate to purpose, audience and context - Language is effective and a consistently appropriate tone is used - Largely error-free in grammar and spelling - Very well crafted	8–9 - Tone, register, style and vocabulary appropriate to purpose, audience and context - Appropriate use of language to convey meaning - Tone is appropriate. - Rhetorical devices used to enhance content	5–6 - Tone, register, less style and vocabulary appropriate to purpose, audience and context - Very basic use of language. - Tone and diction are inappropriate - Very limited vocabulary	0–3 - Language incomprehensible - Tone, register, style and vocabulary not appropriate to purpose, audience and context - Vocabulary limitations so extreme as to make comprehension impossible
		13 - Language excellent and rhetorically effective in tone - Virtually error-free in grammar and spelling - Skilfully crafted	10 - Language engaging and generally effective - Appropriate and effective tone - Few errors in grammar and spelling - Well-crafted	7 - Adequate use of language with some inconsistencies - Tone generally appropriate and limited use of rhetorical devices	4 - Inadequate use of language. - Little or no variety in sentence - Exceptionally limited vocabulary	
LANGUAGE, STYLE AND EDITING Tone, register, style, vocabulary appropriate to purpose/effect and context Word choice Language use and conventions, punctuation, grammar, spelling 15 MARKS	Upper level					
	Lower level					
STRUCTURE Features of text Paragraph development and sentence construction 5 MARKS		5 - Excellent development of topic - Exceptional detail - Sentences, paragraphs exceptionally well-constructed	4 - Logical development of details - Coherent - Sentences, paragraphs logical, varied	3 - Relevant details developed - Sentences, paragraphs well-constructed - Essay still makes some sense	2 - Some valid points - Sentences and paragraphs faulty - Essay still makes sense despite flaws	0–1 - Necessary points lacking - Sentences and paragraphs faulty - Essay lacks sense
	MARKS RANGE	40–50	30–39	20–29	10–19	0–9

SECTION B: ASSESSMENT RUBRIC FOR LONGER TRANSACTIONAL TEXT – FIRST ADDITIONAL LANGUAGE [30 MARKS]

Criteria	Exceptional	Skilful	Moderate	Elementary	Inadequate
	15–18	11–14	8–10	5–7	0–4
<p>CONTENT, PLANNING AND FORMAT</p> <p>(Response and ideas) Organisation of ideas for planning Purpose, audience and features/conventions and context</p> <p>18 MARKS</p>	<ul style="list-style-type: none"> - Outstanding response beyond normal expectations - Intelligent and mature ideas - Extensive knowledge of features of the type of text - Writing maintains focus - Coherence in content and ideas. - Highly elaborated and all details support the topic - Appropriate and accurate format 	<ul style="list-style-type: none"> - Very good response demonstrating good knowledge of features of the type of text - Maintains focus – no digressions - Coherent in content and ideas, very well elaborated and details support topic - Appropriate format with minor inaccuracies 	<ul style="list-style-type: none"> - Adequate response demonstrating knowledge of features of the type of text - Not completely focused – some digressions - Reasonably coherent in content and ideas - Some details support the topic - Generally appropriate format but with some inaccuracies 	<ul style="list-style-type: none"> - Basic response demonstrating some knowledge of features of the type of text - Some focus but writing digresses - Not always coherent in content and ideas - Few details support the topic - Has vaguely applied necessary rules of format - Some critical oversights 	<ul style="list-style-type: none"> - Response reveals no knowledge of features of the type of text - Meaning is obscure with major digressions - Not coherent in content and ideas - Very few details support the topic - Has not applied necessary rules of format
<p>LANGUAGE, STYLE AND EDITING</p> <p>Tone, register, style, purpose/effect, audience and context Language use and conventions Word choice Punctuation, spelling</p> <p>12 MARKS</p>	<ul style="list-style-type: none"> - Tone, register, style, vocabulary highly appropriate to purpose, audience and context - Grammatically accurate and well-constructed - Virtually error-free 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary very appropriate to purpose, audience and context - Generally grammatically accurate and well-constructed - Very good vocabulary - Mostly free of errors 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary appropriate to purpose, audience and context - Some grammatical errors - Adequate vocabulary - Errors do not impede meaning 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary less appropriate to purpose, audience and context - Inaccurate grammar with numerous errors - Limited vocabulary - Meaning is obscured 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary do not correspond to purpose, audience and context - Error-ridden and confused - Vocabulary not suitable for purpose - Meaning seriously impaired
MARKS RANGE	25–30	19–23	14–17	9–12	0–7

SECTION C: ASSESSMENT RUBRIC FOR SHORTER TRANSACTIONAL TEXT – FIRST ADDITIONAL LANGUAGE [20 MARKS]

Criteria	Exceptional	Skilful	Moderate	Elementary	Inadequate
	10–12	8–9	6–7	4–5	0–3
<p>CONTENT, PLANNING AND FORMAT</p> <p>Response and ideas; Organisation of ideas for planning Purpose, audience and features/conventions and context</p> <p>12 MARKS</p>	<ul style="list-style-type: none"> - Outstanding response beyond normal expectations - Intelligent and mature ideas - Extensive knowledge of features of the type of text - Writing maintains focus - Coherence in content and ideas - Highly elaborated and all details support the topic - Appropriate and accurate format 	<ul style="list-style-type: none"> - Very good response demonstrating good knowledge of features of the type of text. - Maintains focus – no digressions - Coherent in content and ideas, very well elaborated and details support topic. - Appropriate format with minor inaccuracies 	<ul style="list-style-type: none"> - Adequate response demonstrating knowledge of features of the type of text. - Not completely focused – some digressions - Reasonably coherent in content and ideas - Some details support the topic - Generally appropriate format but with some inaccuracies 	<ul style="list-style-type: none"> - Basic response demonstrating some knowledge of features of the type of text - Some focus but writing digresses. - Not always coherent in content and ideas - Few details support the topic - Has vaguely applied necessary rules of format - Some critical oversights 	<ul style="list-style-type: none"> - Response reveals no knowledge of features of the type of text - Meaning is obscure with major digressions. - Not coherent in content and ideas - Very few details support the topic - Has not applied necessary rules of format
	7–8	5–6	4	3	0–2
<p>LANGUAGE, STYLE AND EDITING</p> <p>Tone, register, style, purpose/effect, audience and context Language use and conventions. Word choice Punctuation, spelling</p> <p>8 MARKS</p>	<ul style="list-style-type: none"> - Tone, register, style, vocabulary highly appropriate to purpose, audience and context - Grammatically accurate and well-constructed - Virtually error-free 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary very appropriate to purpose, audience and context - Generally grammatically accurate and well-constructed - Very good vocabulary - Mostly free of errors 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary appropriate to purpose, audience and context - Some grammatical errors - Adequate vocabulary - Errors do not impede meaning 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary less appropriate to purpose, audience and context - Inaccurate grammar with numerous errors - Limited vocabulary - Meaning is obscured 	<ul style="list-style-type: none"> - Tone, register, style and vocabulary do not correspond to purpose, audience and context - Error-ridden and confused - Vocabulary not suitable for purpose - -Meaning seriously obscured
MARKS RANGE	17–20	13–15	10–11	7–8	0–5