## 2023/24 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 10 (TERM 1)



TERM 1	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS SKILLS	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions
TOPICS/CONCEPTS, SKILLS AND VALUES	Language structures and conventions Baseline test Introduction to Grade 10 Language structures and conventions Peer assessment of baseline test Discussion of baseline test Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/Poetry Discuss the features of literary texts Introduction to genres: Novel/Drama/Short story/Poetry	Reading and viewing Summary Reading for comprehension: Intensive reading of shorter texts for summary and note-taking Read an informative text, e.g., a descriptive passage Recognise and introduce simple important facts and opinions Extended independent reading/viewing Introduce the extended reading project Language structures and conventions Statements, sentence structure (subject - verb - object), adjectives Use of the simple present tense Vocabulary from texts dealt with	Listening and speaking Informal listening activity, express opinion on a topic discussed in class Writing and presenting Narrative paragraph: Write ONE narrative paragraph in relation to the issues explored in the literary text Include topics based on visual stimuli Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/Poetry Introduction to literature Introduction of the literary features Intensive reading of shorter written texts for comprehension at sentence and paragraph level Focus on one identifying feature and discuss its use Read and discuss text Language structures and conventions Expressing emotions: Adverbs and adjectives (revision) Remedial grammar from learners' writing Vocabulary: Forming adverbs, e.g., quick - He ran quickly and adjectives, e.g., amaze - The boy was amazed Degrees of comparison	Listening and speaking Listening for information and comprehension Listen to a radio drama/recorded speech/role play/play reading Listening comprehension (SBA) Writing and presenting Longer transactional text: Dialogue Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting	Reading and viewing Intensive reading of shorter written texts for comprehension at sentence and paragraph level:  • Vocabulary development of expressing an opinion  • Text showing opinion/attitude  • Identify and explain writer's opinion/attitude  • Explain own attitude/ opinion This text can be related to the theme used for listening Literary text (ONE genre): Novel/Drama/Short story/Poetry Reading and analysis of literary text Language structures and conventions Phrase and sentence structures and conventions Vocabulary: related to reading text	Listening and speaking Conversation (SBA) Informal conversation, express opinion on a topic discussed in class Writing and presenting Shorter transactional text: Advertisement Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/Poetry Follow the development of a character in a short story/discussion on the features of a poem Visual text Reading of visual text for appreciation and comprehension Introduce features of visual text View and discuss various visual texts, e.g., cartoon, comic strip, advertisement Language structures and conventions Punctuation of direct and indirect speech and dialogue interrogatives	Listening and speaking Listening for information and comprehension Listen to various texts, e.g., a song/words of a song Discuss OR Storytelling: Extended reading project Writing and presenting Shorter transactional text: Fill out forms, e.g., for a competition Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Revision Reading comprehension Prose and visual texts Summary Write notes into full sentences Summarise a text provided in point form Language structures and conventions Language in context Revision Revision of language structures and conventions completed in Term 1	Reading and viewing Revision Reading comprehension Prose and visual texts Language structures and conventions Language in context Revision Revision of language structures and conventions completed in Term 1
REQUISITE PRE- KNOWLEDGE	Reading skills Content knowledge of literature Features of literary texts Knowledge of language structures and conventions	Reading strategies Knowledge of language structures and conventions	Listening and speaking skills Writing paragraphs Process writing Text structure and language features	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Listening and speaking skills Writing a dialogue Process writing Text structure and language features	Reading skills Knowledge of language structures and conventions	Listening and speaking skills Knowledge and skills to summarise texts	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Listening and speaking skills Knowledge of writing a poster/flyer	Reading and analytical skills Knowledge of language structures and conventions	Reading and analytical skills Knowledge of language structures and conventions

TER	VI 1	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
THA	OURCES (OTHER N TEXTBOOK) TO ANCE LEARNING	Information sheet – introduction of friend Writing study guide	Magazines/ newspapers Library books	Magazines/ newspapers	Magazines/ newspapers Video or audio text of literature	Magazines/ newspapers Video or audio text of literature	Magazines/ newspapers	Information sheet Different forms to be filled out	Video or audio text of literature	Video or audio text Examples of posters and flyers	Magazines/ newspapers	Magazines/ newspapers
ASSESSMENT	INFORMAL ASSESSMENT: REMEDIATION	Baseline     assessment of     features of     literary texts     Baseline     assessment of     language     structures and     conventions	Reading comprehension exercise     Reading and viewing exercise     Revision of language structures and conventions	Listening activity     Narrative     paragraph     Descriptive     paragraph	Literature     activity:     Contextual     questions     Language     structures and     conventions	Listening activity     Write a dialogue	Reading     comprehension     exercise     Literary text     Language     structures and     conventions	Conversation     Write an     advertisement	Literary text     Visual text     Language     structures and     conventions	Listening comprehension exercise     Fill out forms	Reading of multimedia and visual texts     Summary writing     Revision of language structures and conventions	Reading of multimedia and visual texts     Revision of language structures and conventions
SY	SBA FORMAL ASSESSMENT					TASK 1 (25) Oral Listening comprehension (45 minutes)		TASK 2 (25) Oral Prepared reading aloud (1-2 minutes per learner)	TASK 2 (25) Oral Prepared reading aloud (1-2 minutes per learner)	TASK 2 (25) Oral Prepared reading aloud (1-2 minutes per learner)	TASK 3 (20) Literature test Contextual questions (40 minutes)	

## 2023/24 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 10 (TERM 2)

TERM 2	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS SKILLS	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions
TOPICS/CONCEPTS, SKILLS AND VALUES	Informal speaking: Give instructions or directions, e.g., how to make a cup of tea, in groups/individually Writing and presenting Shorter transactional text Write instructions on, e.g., how to protect yourself against the Coronavirus Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Intensive reading of shorter written texts for comprehension at a word level Read examples of instructions or directions Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Imperative conjunctions Logical connectors that signal cause, e.g., because, so, therefore and time, e.g., then, next, after Prepositions (revision) Vocabulary related to reading text/s	Listening and speaking Formal speaking and presenting Discuss the features of prepared speech Prepared speaking Writing and presenting Longer transactional text: Prepared speech Write a speech on a given topic (SBA) Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Written text Read to identify and discuss the use of, e.g., tenses introduced Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry Reading and analysis of literary text Language structures and conventions Revision and introduction of tenses Remedial grammar from learners' writing Vocabulary in context	Listening and speaking Prepared speech (SBA) Writing and presenting Shorter transactional texts Write an SMS (WhatsApp/Facebook /Messenger) Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Visual Text Read and interpret the features of, e.g., cartoons/comic strips/comic videos Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry Controlled test (SBA) Language structures and conventions Phrase and sentence structures and conventions Remedial grammar from learners' writing Vocabulary in context	Formal speaking and presenting Role play on the message as evident in the literary text Writing and presenting Descriptive paragraph: Write ONE descriptive paragraph in which you express your opinion on a topic discussed in class Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Identify and reinforce the different language structures and conventions Vocabulary in context	Listening and speaking  Listening for information Listening comprehension Listening for specific information, e.g., audio-advertisement or a dialogue Writing and presenting Longer transactional text: Friendly letter Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Intensive reading of shorter written texts for comprehension at a whole-text level Reading for appreciation: Read examples of friendly letters Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Correlation of subject and object to verb and adjectives in sentence structures Word order Vocabulary in context	Reading and viewing Revision Reading for comprehension Vocabulary development and language use Literary text Revision (ONE genre): Novel/ Drama/ Short story/ Poetry Revision of literature completed in Terms 1 and 2 Language structures and conventions Revise and reinforce the different language structures and conventions completed in Terms 1 and 2
REQUISITE PRE- KNOWLEDGE	Giving instructions orally and in writing Process writing Text structures and language features	Knowledge of language structures and conventions	Listening and speaking skills Writing of prepared speech Process writing Text structures and language features	Reading skills Knowledge of language structures and conventions	Reading skills Knowledge of filling out of forms and writing of an email	Knowledge of reading and viewing of visual texts Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Reading skills Writing of paragraphs Process writing Text structures and language features	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Listening skills Writing of a friendly letter Process writing Text structures and language features	Reading skills Knowledge of language structures and conventions	Reading and analytical skills Knowledge of language structures and conventions
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Examples of road maps Writing study guides Audio texts Newspapers Magazines	Literary texts Language study guides Dictionary Magazines Newspapers	Examples of road maps Writing study guides Audio texts Newspapers Magazines	Literary texts Language study guides Dictionary Magazines Newspapers	Examples of road maps Writing study guides Audio texts Newspapers Magazines	Literary texts Language study guides Dictionary Magazines Newspapers	Examples of road maps Writing study guides Audio texts Newspapers Magazines	Literary texts Language study guides Dictionary Magazines Newspapers	Examples of road maps Writing study guides Audio texts Newspapers Magazines	Literary texts Language study guides Dictionary Magazines Newspapers	Literary texts Language study guides Dictionary Magazines Newspapers

TER	VI 2	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
ASSESSMENT	INFORMAL ASSESSMENT: REMEDIATION	Write instructions     Shorter transactional text     Language structures and conventions	Revision of language structures and conventions	Writing and presenting of prepared speech     Longer transactional text	Written text     Literary text:     Contextual     questions     Language     structures and     conventions	Presenting of prepared speech     Write an SMS     Language features	Revision of visual texts     Revision of literary text     Revision of language structures and conventions	Reading Aloud     Write ONE     descriptive     paragraph	Literary text     Language     structures and     conventions	Listening comprehension     Write a friendly letter	Revision of literary text: Contextual questions     Write a friendly letter     Revision of language structures and conventions	Reading     Revision of     literary text     Revision of     language     structures and     conventions     completed in     Terms 1 and 2
ASSES	SBA FORMAL ASSESSMENT			TASK 4 (25) Oral Prepared speech (1-2 minutes per learner)		TASK 4 (25) (Continued) Oral Prepared speech (1-2 minutes per learner)		TASK 4 (25) (Continued) Oral Prepared speech (1-2 minutes per learner)	TASK 5 (20) Transactional text Longer transactional text (20) (40 minutes)			TASK 6 (120) Mid-year examination Paper 1: Language in context (80) (2 hrs) Paper 2: Literature (40) (1½ hrs)

## 2023/24 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 10 (TERM 3)

TERM 3	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS TOPICS	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions
TOPICS/CONCEPTS, SKILLS AND VALUES	Prepared reading aloud with purpose e.g., selected texts Writing and presenting Narrative essay Include topics based on visual stimuli Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Reinforce the imperative Language structure: Topic sentence and supporting details Verb tenses Vocabulary in context	Writing and presenting Longer transactional text: Friendly letter of appreciation/thanks/ expressing enjoyment AND Shorter transactional text: Summary writing Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Tone, voice, effect Modal verbs Vocabulary in context	Extended independent reading/viewing Enrichment text, e.g., fantasy/dream Writing and presenting Descriptive essay, e.g., describe an amusing incident Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/ Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Nouns Singular and plural forms Remedial grammar from learners' writing Vocabulary related to the reading text	Listening for information Note-taking practise Listening for main points, examples, etc. Writing and presenting Shorter transactional text: Diary entry (ONE entry) Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS)	Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/Poetry Reading of literary text for appreciation, comprehension and critical language awareness Language structures and conventions Passive and active voice Denotation and connotation	Listening and speaking Listening for comprehension Writing and presenting Longer transactional text: Advertisement Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (see 3.3 in CAPS) Revision of format of longer and shorter transactional texts	Reading and viewing Literary text (ONE genre): Novel/Drama/Short story/Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Active and passive voice revision Conjunctions Remedial grammar from learners' writing Vocabulary in context	Reading and viewing Revision Reading for comprehension Prose and visual texts Literary text Revision (ONE genre): Novel/Drama/Short story/Poetry Revision of literature completed in Term 2 Language structures and conventions Revision of language structures and conventions completed in Term 2
REQUISITE PRE- KNOWLEDGE	Knowledge of essay writing	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Knowledge of writing a letter Process writing Text structures and language features Summary-writing skills Process writing	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Knowledge of essay writing	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Listening skills Knowledge of diary entries and essay writing Process writing Text structures and language features	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Listening with comprehension skills Knowledge of longer and shorter transactional texts Process writing Text structures and language features	Reading skills Content knowledge of literature Literary concepts Knowledge of language structures and conventions	Reading and viewing skills Skills for reading and analysing literary text Knowledge of language structures and conventions
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Literary texts Writing study guides Dictionary Magazines Newspapers	Literary texts Language study guides Dictionary	Literary texts Writing study guides Dictionary Magazines Newspapers	Literary texts Language study guides Dictionary	Literary texts Writing study guides Dictionary Magazines Newspapers	Literary texts Language study guides Dictionary	Literary texts Writing study guides Dictionary Magazines Newspapers	Literary texts Language study guides Dictionary	Literary texts Writing study guides Dictionary Magazines Newspapers	Literary texts Language study guides Dictionary	Literary texts Language study guides Dictionary
INFORMAL ASSESSMENT: REMEDIATION	Prepared reading     Write a narrative essay	1.Revision of literary text: Contextual questions 2.Revision of language structures and conventions	Write a friendly letter     Write a summary	Revision of literary texts     Revision of language structures and conventions	Listening     exercise     Writing a     descriptive     essay	Revision of literary text:     Contextual questions     Revision of language structures and conventions	Listening activity     Make a diary     entry	Literary text:     Contextual     questions     Language     structures and     conventions	Format of longer and shorter transactional texts	Literary text:     Contextual     questions     Language     structures and     conventions	Revise reading comprehension     Revise literature completed in Term 2     Revise language structures and conventions completed in Term 2
SBA FORMAL ASSESSMENT					TASK 7 (40) Writing Narrative/descriptive essay (1 hour)				TASK 8 (25) Oral: Conversation (10-30 minutes per group or class)		

## 2023-2024 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 10 (TERM 4)

TERM 4	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7-10
CAPS SKILLS	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	
TOPICS/CONCEPTS, SKILLS AND VALUES	Listening for appreciation E.g., music, recorded reading, songs, recitation of poetry Writing and presenting: Longer transactional texts Revision (preparation for exams) Focus on: Process writing Planning, drafting, revising, editing, proofreading and presenting Text structure and language features (see 3.3 in CAPS)	Reading and viewing Extended independent reading/ viewing: For appreciation and enjoyment. Revision: Language structures and conventions Polite forms and stock phrases of thanks. Culturally appropriate forms of address Register Vocabulary in context	Listening and speaking Informal speaking Revision Revision: informal class and group discussion during exam preparation Writing and presenting Revision Examination preparation Revision: Essays Write from a choice of creative forms - choosing a topic and brainstorming/mind-mapping Focus on: Process writing Planning, drafting, revising, editing, proofreading and presenting Text structure and language features (see 3.3)	Reading and viewing Literary text Revision (ONE genre): Novel/Drama/Short story/ Poetry Language structures and conventions Revision Dictionary work/practice idioms/ proverbs/sayings relevant to the text studied Remedial grammar from learners 'writing Vocabulary in context	Writing and presenting Revision: Shorter transactional texts Revision of the format, text structures and language features of transaction al texts	Reading and viewing Literary text Revision (ONE genre): Novel/Drama/Short story/Poetry Language structures and conventions Revision Revision of Active and passive voice, Direct and indirect speech, Question tags Word order	TASK 9 (300) End-of-year Examinations Paper 1: Language in context (80) (2 hrs.) Paper 2: Literature (40) (1½ hrs.) Paper 3: Writing (80) (2½ hrs.) Paper 4: Orals (100)
REQUISITE PRE- KNOWLEDGE	Listening skills Knowledge of format and writing of advertisement	Reading skills Knowledge of language structures and conventions	Listening and speaking skills Knowledge of different writing texts	Knowledge of prescribed literature Knowledge of language structures and conventions	Knowledge of different writing texts	Knowledge of prescribed literature Knowledge of language structures and conventions	
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Recorder Audio texts Writing study guides Dictionaries	Literary texts Language study guides Dictionaries	Audio texts Writing study guides Dictionaries	Literary texts Language study guides Dictionaries	Audio texts Writing study guides Dictionaries	Literary texts Language study guides Dictionaries	
INFORMAL ASSESSMENT: REMEDIATION	Listening exercise     Writing an advertisement	Reading exercise     Language structures and convention exercise	Conversation     brainstorming/mind-mapping of topics in writing	Revision of literary text     Language exercise	Revision of writing texts	Revision of literary text     Language exercise	