



2023/24 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 11 (TERM 1)

TERM 1	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS SKILLS	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions
TOPICS/CONCEPTS, SKILLS AND VALUES	<p>Reading and viewing</p> <p>Consolidation of Grade 10 work</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Discuss the features of literary texts</p> <p>Introduction to genres: Novel/ Drama/ Short stories/ Poetry</p> <p>Language structures and conventions</p> <p>Language in context</p> <p>Baseline test</p> <p>Peer assessment of baseline test</p> <p>Discussion of baseline test</p>	<p>Reading and viewing</p> <p>Summary</p> <p>Intensive reading of shorter texts for summary and note-taking</p> <p>Informative text, e.g., a descriptive passage</p> <p>Simple summary of important facts</p> <p>Introduce fact and opinion Extended independent reading/viewing: Introduce extended reading project</p> <p>Language structures and conventions</p> <p>Statements, sentence structure (subject - verb - object), Adjectives Use of the simple present tense</p> <p>Vocabulary from texts dealt with</p>	<p>Listening and speaking</p> <p>Listening for appreciation: Listen to radio drama / recorded speech / role play / reading a play</p> <p>OR</p> <p>Listening for information</p> <p>Listening: Note-taking practise</p> <p>Listening for main points, examples, etc.</p> <p>Writing and presenting</p> <p>Narrative paragraphs: Write a narrative essay (TWO paragraphs)</p> <p>Include topics based on visual stimuli</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Reading for comprehension</p> <p>Vocabulary development and language use: Literary text</p> <p>Introduction to literature</p> <p>Focus on features and discuss their use</p> <p>Read and discuss text</p> <p>Language structures and conventions</p> <p>Expressing emotions: Adverbs and adjectives</p> <p>Vocabulary: Forming adverbs, e.g., <i>quick</i> – <i>He ran quickly</i>) and adjectives, e.g., <i>amaze</i> – <i>The boy was amazed</i>) Degrees of comparison</p>	<p>Listening and speaking</p> <p>Listening for information and comprehension: Listen to various texts, e.g., a song/words of a song</p> <p>Discussion OR storytelling: Extended reading project</p> <p>Writing and presenting</p> <p>Descriptive paragraphs: Write a descriptive essay (TWO paragraphs)</p> <p>Include topics based on visual stimuli</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Intensive reading of shorter written texts for comprehension at a word level</p> <p>Teach the vocabulary of expressing an opinion</p> <p>Text showing opinion/attitude</p> <p>Identify and explain writer's opinion/attitude</p> <p>Explain own opinion/attitude</p> <p>This text can be related to the theme used for listening</p> <p>Language structures and conventions</p> <p>Phrase and sentence structure and conventions</p> <p>Vocabulary related to reading text</p> <p>Remedial grammar from learners' writing</p>	<p>Listening and speaking</p> <p>Prepared reading aloud with purpose, e.g., a selected text</p> <p>Writing and presenting</p> <p>Shorter transactional text: Invitation card</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Reading for comprehension</p> <p>Visual text</p> <p>Intensive reading of multimodal and visual texts</p> <p>Introduce features of visual texts</p> <p>View and discuss various visual texts, e.g., a graph, diagram, photograph</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Follow the development of a character in a short story/discussion on features of a poem</p> <p>Language structures and conventions</p> <p>Punctuation conventions of direct speech and dialogue</p> <p>Nouns Pronouns</p> <p>Conjunctions</p> <p>Interrogatives</p> <p>Remedial grammar from learners' writing</p> <p>Vocabulary in context</p>	<p>Listening and speaking</p> <p>Prepared reading</p> <p>Prepared reading aloud (SBA)</p> <p>Reading aloud with focus on fluency, pronunciation and tone</p> <p>Writing and presenting</p> <p>Shorter transactional text: Poster and a flyer for, e.g., a fundraising event</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Summary</p> <p>Identify important facts in a shorter informative text</p> <p>Revision</p> <p>Language structures and conventions</p> <p>Language in context</p> <p>Verbs, adjectives and nouns: Revision integrated with reading and writing</p> <p>Tenses</p> <p>Explain meaning of verbs, adjectives and nouns in use</p>	<p>Reading and viewing</p> <p>Revision</p> <p>Reading comprehension</p> <p>Prose and visual texts</p> <p>Revision</p> <p>Language structures and conventions</p> <p>Language in context</p> <p>Revision of language structures and conventions completed in Term 1</p>

TERM 1	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11	
REQUISITE PRE-KNOWLEDGE	Reading comprehension and writing skill Knowledge of features of literary texts Knowledge of language structures and conventions	Reading comprehension and summary writing skills Knowledge of language structures and conventions	Listening and speaking skills Knowledge of essay writing	Reading comprehension and writing skills Knowledge of language structures and conventions	Listening and speaking skills Knowledge of essay writing	Reading comprehension and writing skills Knowledge of language structures and conventions	Listening and speaking skills Knowledge and skills of invitation writing	Knowledge of reading comprehension and literary text Knowledge of language structures and conventions	Listening skills Knowledge of writing a flyer	Knowledge of reading comprehension: Prose and visual text analysis Knowledge of language structures and conventions	Knowledge of reading comprehension: Prose and visual text analysis Knowledge of language structures and conventions	
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Informational and referential texts Language study guide	Informational and referential texts Language study guide	Audio texts Writing study guides	Informational and referential texts Language study guide	Audio texts Writing study guides	Informational and referential texts Language study guide	Audio texts Writing study guides	Informational and referential texts Language study guide	Audio texts Writing study guides	Informational and referential texts Language study guide	Informational and referential texts Language study guide	
ASSESSMENT	INFORMAL ASSESSMENT: REMEDIATION	1. Baseline assessment of features of literary texts 2. Baseline assessment of language structures and conventions	1. Reading and summary writing	1. Informal listening comprehension 2. Write a narrative essay	1. Reading comprehension 2. Language structures and conventions exercise	1. Write a descriptive essay	1. Literary exercise 2. Language structures and conventions exercise	1. Listening comprehension 2. Invitation card	1. Literary exercise 2. Language structures and conventions exercise	1. Prepared reading 2. Write a poster and a flyer	1. Summary 2. Language structures and conventions exercise	1. Comprehension: Prose 2. Comprehension: Visual texts exercise
	SBA FORMAL ASSESSMENT						TASK 1 (25) Oral Listening comprehension (45 minutes)		TASK 2 (25) Oral Prepared reading aloud (1-2 minutes per learner)	TASK 2 (25) (Continued) Oral Prepared reading aloud (1-2 minutes per learner)	TASK 3 (20) Literature test Contextual questions (40 minutes)	

2023/24 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 11 (TERM 2)

TERM 2	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS SKILLS	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions
TOPICS/CONCEPTS, SKILLS AND VALUES	<p>Listening and speaking</p> <p>Prepared speech Informal prepared speaking on a given topic in class Discuss the features of a prepared speech</p> <p>Writing and presenting</p> <p>Short transactional text: Write directions, e.g., how to get to a particular point using a bus route guide</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Intensive reading of shorter written texts for comprehension at a word level Read examples of instructions or directions</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Language structures and conventions</p> <p>Imperative Conjunctions Pronouns Logical connectors that signal cause, e.g., <i>because, so, therefore</i> and time, e.g., <i>then, next, after</i> Prepositions Vocabulary in context</p>	<p>Listening and speaking</p> <p>Prepared speech (SBA) Discuss the features of a prepared speech Prepared speaking</p> <p>Writing and presenting</p> <p>Longer transactional text</p> <p>Write a speech on a given topic</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Reading for comprehension Vocabulary development and language use, e.g., to identify and discuss the use of grammatical aspects such as tenses and adjectives</p> <p>Language structures and conventions</p> <p>Revision of tenses Prepositions (revision) Dictionary work Remedial grammar from learners' writing Vocabulary in context</p>	<p>Listening and speaking</p> <p>Prepared speech (SBA)</p> <p>Writing and presenting</p> <p>Shorter transactional text: Write an email</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Reading for comprehension Read and interpret the features of visual texts: Cartoons/ comic strips/ comic videos</p> <p>Literary text (ONE genre) Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Language structures and conventions</p> <p>Active and passive voice Phrase and sentence structures and conventions (revision) Remedial grammar from learners' writing Vocabulary in context</p>	<p>Listening and speaking</p> <p>Prepared speech (SBA)</p> <p>Writing and presenting</p> <p>Shorter transactional text: Use a literary text as a base for writing TWO diary entries</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Summary Read for specific information Informative text, e.g., a descriptive passage Extended reading project introduced</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Language structures and conventions</p> <p>Reported speech and question tags Vocabulary in context</p>	<p>Listening and speaking</p> <p>Prepared speech (SBA) e.g., formal letter written by self/peers/others</p> <p>Writing and presenting</p> <p>Longer transactional text: Friendly letter</p> <p>Focus on</p> <p>Process writing: Planning, drafting, revising, editing, proofreading and presenting</p> <p>Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing</p> <p>Extended independent reading/viewing Reading for appreciation Read examples of formal letters</p> <p>Language structures and conventions</p> <p>Correlation of subject and object to verb and adjectives in sentence structures Concord Word order Vocabulary in context</p>	<p>Reading and viewing</p> <p>Revision</p> <p>Reading for comprehension Vocabulary development and language use</p> <p>Literary text</p> <p>Revision (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Revision of literature completed in Terms 1 and 2</p> <p>Language structures and conventions</p> <p>Revise tenses, reported speech, question tags and concord completed in Terms 1 and 2</p>
REQUISITE PRE-KNOWLEDGE	Knowledge and skills to give directions orally and in writing	Skills for reading with comprehension Knowledge of language structures and conventions	Skills for writing and presenting formal speech Speaking skills	Skills for reading for comprehension Knowledge of language structures and conventions	Speaking skills Knowledge of writing an advertisement and email	Skills to read and interpret the features of visual texts Reading and analytical skills Knowledge of language structures and conventions	Skills for reading aloud Skills for writing a diary entry	Skills for reading and analysing literary text Knowledge of language structures and conventions	Skills for reading aloud Skills for writing a friendly letter	Reading skills Knowledge of language structures and conventions	Reading and analytical skills Knowledge of language structures and conventions
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Audio texts Writing study guides Road maps Instructional sheets	Informational and referential texts Literary texts Language study guide	Audio texts Writing study guides Formal speech extracts	Informational and referential texts Language study guide	Audio texts Writing study guides E-mail extracts	Informational and referential texts Literary texts Language study guide	Audio texts Writing study guides Extracts of diary entries	Literary texts Language study guide	Audio texts Writing study guides Examples of friendly letters	Informational and referential texts Language study guide	Informational and referential texts Language study guide

TERM 2		WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
ASSESSMENT	INFORMAL ASSESSMENT: REMEDIATION	1. Give directions 2. Write directions	1. Reading comprehension 2. Language structures and convention exercise	1. Write a formal speech 2. Presenting a prepared speech	1. Read for comprehension 2. Language structures and convention exercise	1. Presenting a prepared speech 2. Write an email	1. Visual text exercise 2. Literary exercise 3. Language structures and conventions exercise	1. Role play of literary text 2. Write TWO diary entries	1. Reading for comprehension 2. Literary exercise 3. Language structures and conventions exercise	1. Presenting a prepared speech 2. Write a friendly letter	1. Reading exercise 2. Language structures and conventions exercise	1. Reading 2. Revision of literary text 3. Revision of language structures and conventions completed in Terms 1 and 2
	SBA FORMAL ASSESSMENT			TASK 4 (25) Oral Prepared speech (1-2 minutes per learner)					TASK 5 (20) Transactional writing Longer transactional text (40 minutes)	TASK 4 (25) (Continued) Oral Prepared speech (1-2 minutes per learner)		MID-YEAR EXAMINATION Paper 1: Language in context (80 marks) (2 hrs) Paper 2: Literature (40 marks) (1½ hrs)

2023/24 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 10 (TERM 3)

TERM 3	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
CAPS SKILLS	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Reading and viewing Language structures and conventions
TOPICS/CONCEPTS, SKILLS AND VALUES	<p>Listening and speaking Informal speaking: Conversation, features of literary text studied</p> <p>Writing and presenting Longer transactional text: Formal letter, e.g., thanks, request</p> <p>Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (See 3.3 in CAPS) Language in context</p>	<p>Reading and viewing Reading for comprehension Vocabulary development and language use</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Language structures and conventions Remedial grammar from learners' writing Vocabulary in context</p>	<p>Listening and speaking Conversation (SBA) Express an opinion on a topic discussed in class</p> <p>Formal speaking and presenting Role-play</p> <p>Writing and presenting Passage: Write a narrative essay (TWO paragraphs) in which you express and support your opinion on a particular issue Include topics based on visual stimuli</p> <p>Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing Reading for comprehension Vocabulary development and language use literary text</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Language structures and conventions Tone, voice, effect Modal verbs Vocabulary in context</p>	<p>Listening and speaking Conversation (SBA) Express an opinion on a topic discussed in class</p> <p>Formal speaking and presenting Role-play</p> <p>Conversation, e.g., music</p> <p>Writing and presenting Passage: Write a descriptive essay (TWO paragraphs) on language use in music. Include topics based on visual stimuli</p> <p>Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Extended independent reading/ viewing Enrichment text, e.g., fantasy/dream</p> <p>Language structures and conventions Nouns Singular and plural forms Interrogative forms Negatives Remedial grammar from learners' writing Vocabulary related to reading text</p>	<p>Listening and speaking Discussion, examples of letters of request/ complaint</p> <p>Writing and presenting Longer transactional text: Write a letter of request or complaint</p> <p>Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (See 3.3 in CAPS)</p>	<p>Reading and viewing Reading for critical language awareness For enrichment: Critical reading issues: Identify the implied meaning</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Language structures and conventions Passive and active voice Denotation and connotation Critical language awareness Vocabulary in context</p>	<p>Listening and speaking Conversation (SBA) Express an opinion on a topic discussed in class</p> <p>Formal speaking and presenting Role-play</p> <p>Writing and presenting Shorter transactional text: Review</p> <p>Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting</p>	<p>Reading and viewing Reading for comprehension Vocabulary development and language use</p> <p>Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Reading of literary text for appreciation and comprehension</p> <p>Language structures and conventions Active and passive voice (revision) Conjunctions Vocabulary in context</p>	<p>Reading and viewing Revision: Summary writing: Summarise a text provided in point form</p> <p>Revision: Summary Write notes into full sentences</p> <p>Revision: Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry</p> <p>Revision of literature completed in Terms 1, 2 and 3</p> <p>Language structures and conventions Revision of language structures and conventions completed in Term 2</p>
REQUISITE PRE-KNOWLEDGE	Reading and speaking/ writing skills Knowledge of writing a formal letter	Reading and viewing Comprehension skills Skills for reading and analysing a literary text Knowledge of language structures and conventions Vocabulary in context	Listening and speaking Knowledge of writing a narrative essay	Reading and viewing skills Skills for reading and analysing a literary text knowledge of language structures and conventions	Listening and speaking skills Knowledge of writing a descriptive passage	Skills for reading and analysing a literary text Reading/ viewing skills Knowledge of language structures and conventions	Listening and speaking skills Knowledge of writing a letter of request or complaint	Reading and viewing skills Skills for reading and analysing literary text Skills for reading and analysing literary text Knowledge of language structures and conventions	Listening and speaking/ writing skills Skills for writing notes into full sentences Summary-writing skills Knowledge of writing a review	Reading and viewing skills Skills for reading and analysing a literary text Knowledge of language structures and conventions	Reading and viewing skills Skills for reading and analysing a literary text Knowledge of language structures and conventions
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING	Literary texts Informational and referential texts	Informational and referential texts Literary texts Language study guide	Informational texts Literary texts Writing study guides	Informational and referential texts Literary texts Language study guide	Writing study guides	Informational and referential texts Literary texts Language study guide	Writing study guides: Example of letters	Informational and referential texts Literary texts Language study guide	Writing study guides: Formal speech extracts	Informational and referential texts Literary texts Language study guide	Informational and referential texts Literary texts Language study guide

TERM 3		WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7	WEEK 8	WEEK 9	WEEK 10	WEEK 11
ASSESSMENT	INFORMAL ASSESSMENT: REMEDIATION	1. Prepared reading aloud 2. Write a formal letter	1. Reading for comprehension 2. Literary text exercise 3. Language structures and conventions exercise	1. Listening exercise 2. Write a narrative essay 3. Language structures and conventions exercise	1. Literary exercise 2. Language structures and conventions exercise	1. Conversation 2. Write a descriptive essay 3. Letter of complaint	1. Literary exercise 2. Reading exercise 3. Language structures and conventions exercise	1. Listening exercise 2. Write a letter of request	1. Reading and viewing exercise 2. Literary exercise 3. Language structures and conventions exercise	1. Listening exercise 2. Write a summary 3. Write a review	1. Reading for comprehension 2. Literary text exercise 3. Language structures and conventions exercise	1. Revise reading comprehension 2. Revise literature completed in Term 2 3. Revise language structures and conventions completed in Terms 1, 2 and 3
	SBA FORMAL ASSESSMENT					TASK 7 (40) Writing Narrative/descriptive essay (1 hr)				TASK 8 (25) Oral Conversation (10-30 minutes per group or class)	TASK 8 (25) (Continued) Oral Conversation (10-30 minutes per group or class)	

2023/24 ANNUAL TEACHING PLANS: ENGLISH SECOND ADDITIONAL LANGUAGE: GRADE 10 (TERM 4)

TERM 4		WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	WEEK 6	WEEK 7-10
CAPS SKILLS		Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	Listening and speaking Writing and presenting	Reading and viewing Language structures and conventions	TASK 9 (300 marks) End-of-year examinations Paper 1: Language in context (80 marks) (2 hours) Paper 2: Literature (40 marks) (1½ hours) Paper 3: Writing (80 marks) (2½ hours) Paper 4: Orals (100 marks)
TOPICS/CONCEPTS, SKILLS AND VALUES		Listening and speaking Informal speaking: Revision: Informal class and group discussion Writing and presenting Longer transactional text: Short report Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (See 3.3 in CAPS)	Reading and viewing Reading for comprehension: Vocabulary development and language use Literary text (ONE genre): Novel/ Drama/ Short story/ Poetry Reading of literary text for appreciation and comprehension Language structures and conventions Conjunctions Critical language awareness Vocabulary in context	Listening and speaking Informal speaking: Revision: Informal class and group discussion Writing and presenting Longer transactional text: Revision of various texts Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting	Reading and viewing Literary text Revision (ONE genre): Novel/ Drama/ Short story/ Poetry Revision of literary text Language structures and conventions Revision Language structures and conventions Dictionary work/ practise idioms/ proverbs/ sayings relevant to the text studied Remedial grammar from learners' writing Vocabulary in context	Listening and speaking Informal speaking: Revision: Informal class and group discussion Writing and presenting Shorter/longer transactional text: Revision of various texts, e.g., thanks, request Focus on Process writing: Planning, drafting, revising, editing, proofreading and presenting Text structures and language features (See 3.3 in CAPS) Revision of transactional texts	Reading and viewing Literary text Revision (ONE genre): Novel/ Drama/ Short story/ Poetry Literary text: For examination preparation Language structures and conventions Revision Revision of word order, active and passive voice, direct and indirect speech	
REQUISITE PRE-KNOWLEDGE		Listening and speaking skills Writing and presenting skills on short report	Reading comprehension and analytical skills Knowledge of language structures and conventions	Listening and speaking skills Skills to write various transactional texts	Reading comprehension and analytical skills Knowledge of language structures and conventions	Writing and presenting skills Knowledge of various transactional texts	Reading comprehension and analytical skills Knowledge of language structures and conventions	
RESOURCES (OTHER THAN TEXTBOOK) TO ENHANCE LEARNING		Informational and referential texts Writing study guides	Informational and referential texts Literary text Language study guide	Informational and referential texts Writing study guides	Informational and referential texts Literary texts Language study guide	Writing study guides	Literary texts Language study guide	
ASSESSMENT	INFORMAL ASSESSMENT: REMEDIATION	1. Write a review	1. Revision of literary text 2. Revision of language structures and conventions	1. Various transactional texts	1. Revision of literary text 2. Revision of language structures and conventions	1. Write various transactional texts 2. Revision of transactional texts	1. Revision of literary text 2. Revision of language structures and conventions	