



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

MARKING GUIDELINE

NATIONAL CERTIFICATE

COMPUTERISED FINANCIAL SYSTEMS N5

24 May 2022

This marking guideline consists of 12 pages.

SECTION A: PASTEL PAYROLL

QUESTION 1

COMPANY NAME	PERIOD	DATE
Cleaning Africa Services (Examination Number)	01	31/03/2021
EMPLOYEE CODE	EMPLOYEE NAME	COST CENTRE
XUL001	Mr James Xulu	

EMPLOYEE CODE	XUL001	EMPLOYEE NAME	Mr James Xulu
DESIGNATION	Specialist Cleaner ✓	COST CENTRE	
COMPANY NAME	Clean Africa Services (Examination Number)	PERIOD	01
PO Box 47		DATE	31/03/2021
Dane Road	Fairland	RATE	69.22
Johannesburg	2030	NORMAL HRS	173.36
INCOME			
DESCRIPTION	QUANTITY	RATE	AMOUNT
Basic Salary			12,000.00 ✓
Housing Allowance ✓			1,000.00 ✓
Overtime @ 1.5	6.00 ✓	103.83	622.98 ✓
Travel Allowance			850.00 ✓
Uniform Allowance			1,200.00 ✓
Cell phone Allowance – Data ✓			250.00 ✓
GROSS EARNINGS			15,922.98
BENEFITS		COMPANY CONTRIBUTIONS	
Medical Aid Fringe Benefit	1,062.50	Pension	900.00 ✓
		Medical Aid	1,062.50 ✓
		OID Contribution	35.34 ✓
		Bonus Accrual	780.00 ✓
DEDUCTIONS			
DESCRIPTION	BALANCE	AMOUNT	
Staff Association ✓	0.00	280.00 ✓	
Pension	0.00	780.00 ✓	
Med. Aid Tax Credit Applied	0.00	-888.00	
PAYE Tax	0.00	1,180.89	
UIF Contribution	0.00	148.72	
Medical Aid	0.00	850.00 ✓	
TOTAL DEDUCTIONS			2,351.61
LEAVE DAYS DUE	8.67	NETT PAY	13,571.37
3699 Gross Remuneration	4103 Total Employee's Tax	4005 Medical Aid Contributions	4001 Pension Fund – Current
15,685.48	292.89	1,912.50	780.00

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COMPANY NAME	PERIOD	DATE
Cleaning Africa Services (Examination Number)	02 ✓	30/04/2021
EMPLOYEE CODE	EMPLOYEE NAME	COST CENTRE
XUL001	Mr James Xulu	

EMPLOYEE CODE	XUL001	EMPLOYEE NAME	Mr James Xulu
DESIGNATION	Specialist Cleaner	COST CENTRE	
COMPANY NAME	Clean Africa Services (Examination Number)	PERIOD	02
PO Box 47		DATE	30/04/2021
Dane Road	Fairland	RATE	73.23
Johannesburg	2030	NORMAL HRS	173.36
INCOME			
DESCRIPTION	QUANTITY	RATE	AMOUNT
Basic Salary			12,696.00 ✓
Housing Allowance			1,050.00 ✓
Performance Bonus			787.15 ✓
Travel Allowance			960.00 ✓
Uniform Allowance			1,430.00 ✓
Cell phone Allowance – Data			250.00
GROSS EARNINGS			17,173.15
BENEFITS		COMPANY CONTRIBUTIONS	
Medical Aid Fringe Benefit	1,500.00	Pension	952.50 ✓
		Medical Aid	1,500.00 ✓
		OID Contribution	37.55
		Bonus Accrual	825.24
DEDUCTIONS			
DESCRIPTION	BALANCE	AMOUNT	
Staff Association	0.00	280.00	✓
Pension	0.00	850.00	✓
Med. Aid Tax Credit Applied	0.00	-888.00	
PAYE Tax	0.00	1,417.71	
UIF Contribution	0.00	148.72	
Medical Aid	0.00	1,200.00	✓✓
TOTAL DEDUCTIONS			3,008.43
LEAVE DAYS DUE	10.34	NETT PAY	14,164.72
3699 Gross Remuneration	4103 Total Employee's Tax	4005 Medical Aid Contributions	4001 Pension Fund – Current
32,830.83	822.60	4,612.50	3,482.20

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