



# higher education & training

Department:  
Higher Education and Training  
**REPUBLIC OF SOUTH AFRICA**

**NATIONAL CERTIFICATE**  
**DATA MANAGEMENT: FARMING N5**

(4090465)

**8 October 2020 (X-paper)**  
**09:00–12:00**

**This question paper consists of 16 pages.**

191Q1B2008

**DEPARTMENT OF HIGHER EDUCATION AND TRAINING**  
**REPUBLIC OF SOUTH AFRICA**  
NATIONAL CERTIFICATE  
DATA MANAGEMENT: FARMING N5  
TIME: 3 HOURS  
MARKS: 200

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**INSTRUCTIONS AND INFORMATION**

**TURN THE PAGE FOR THE INSTRUCTIONS.  
YOU GET 25 MINUTES TO READ THE  
INSTRUCTIONS.**

## INSTRUCTIONS TO INVIGILATORS AND CANDIDATES

Read the following instructions carefully before attempting to answer the question paper. Invigilators will explain anything that is unclear if necessary.

1. The question paper consists of TWO sections:

SECTION A	: Theory	100 marks
SECTION B	: Word processing/text manipulation and spreadsheet and database	100 marks

SECTION A must be answered in the ANSWER BOOK. The ANSWER BOOK must be placed on top of all the printouts in the yellow folder.

SECTION B will be done on the computer using word processing, spreadsheets and a database program. Each printout must have both the EXAMINATION NUMBER and the QUESTION NUMBER inserted as either a header or a footer (as per instruction). Hand-written examination numbers and question numbers are NOT acceptable.

The printouts must be placed in the folder in the correct sequence. Candidates making use of continuous paper must tear the pages apart before handing them in.

2. The time allocated for the question paper is THREE hours.
3. No additional printing time is allowed.
4. In the event of a power failure or a computer or printer breakdown, the invigilator will make the necessary arrangements for the candidates to continue, and the actual time lost must be added.
5. If there is a problem with certain printers, for example, they cannot print 'ë', the invigilator will include a report thereon with the answer sheets of your centre.
6. A candidate may have in his/her possession a typing ruler, a dictionary and a list of ASCII codes. Spellcheck may be used.
7. Each answer must be printed on a separate sheet of paper and on one side of the paper only. Printouts must be placed in the examination folders immediately.
8. Answer sheets may not be stapled together. Marks will be subtracted for printing on both sides of the paper as well as stapling of ANSWER SHEETS.